

JEFFERSON COUNTY RURAL WATER DISTRICT #13

1951 Wellman Rd. Lawrence, KS 66044

785-842-1502

MONTHLY BOARD MEETING AGENDA

September 16, 2021 – 7:00 p.m.

LOCATION: District Water Office - 1951 Wellman Rd.

Or please join the meeting from your computer, tablet, or smartphone.

<https://global.gotomeeting.com/join/354492013>

You can also dial in using your phone.

United States (Toll Free): [1-866-899-4679](tel:1-866-899-4679)

United States: 1-571-317-3116

Access Code 354-492-013

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CALL MEETING TO ORDER:

Proposal Review for Agreement for Contract Services (on call/maintenance services and emergency repairs)

GUESTS:

Mike Mowrey – B.U. #183 18672 Jefferson Hills Dr.: Stairstep Loop Project-Status Update

Louis Funk, Bartlett & West: Long Range Plan and Loan Review

MINUTES FROM 08/19/2021 BOARD MEETING:

**NEW CERTIFICATES-0, TRANSFERS-3, and
COUNTY WATER AVAILABILITY FORMS (Ag Lot Split, C.U.P, Platted Subdivision)-0:**

TREASURER’S REPORT:

- ✓ Financial Summary
- ✓ Unpaid Bills Report
- ✓ Amend 08/19 Vote on CD Renewal (change term from 6 months to 12 months)

DISTRICT MANAGER’S REPORT:

- ✓ Monthly Activity Report
- ✓ Water Sales/Usage/Loss Report
- ✓ Employee Topic – Executive Session

OFFICE MANAGER’S REPORT:

- ✓ Accounts Receivable Aging Report
- ✓ Payment Method Review

OLD BUSINESS:

- ✓ City of Lawrence Agreement – Review Proposed Changes
- ✓ Loan & Loan Project Updates - See Guests
- ✓ Review Bylaws

NEW BUSINESS:

- ✓ Set Water Rates and Monthly Minimum for Next Calendar Year (includes City of McLouth & LV#10) – See Guests
- ✓ Distribute District Manager Review Form to Board Members
- ✓ Policies and Procedures Updates (includes Cross Connection)
- ✓ Review Calendar for Next Month’s Agenda Items

NEXT MEETING: October 21, 2021